

Privacy Policy

Thank you for visiting the websites for Reaching New Peaks in Facial Plastic Surgery Winter Symposium and the Biennial Caribbean Facial Plastic Surgery Update: A Winter Warm-Up Symposium.

Scope of the Privacy Policy

This website is operated by Forum Group Services on behalf of Facial Plastic Surgery International, LLC under the domain names: fps-int.com, www.fps-int.com, etc. We refer to Forum Group Services and Facial Plastic Surgery International, LLC as "Forum Group", "FPSI", "we" or "our". We understand the importance of our customers' privacy. Our privacy policy tells you what information we collect when you visit our website, how we use, share and protect it, what choices you have about how the information is used, and how you can access and update that information. If you do not agree to this privacy policy, please do not use this website. This privacy policy applies to personally identifiable information collected on the website where this privacy policy is posted. Certain aspects of this privacy policy also apply to the personally identifiable information we collect offline.

For purposes of this privacy policy, "personally identifiable information" means information that identifies a particular individual, such as name, postal address, email address, and phone number. When other information, such as email update choices or meeting registration information, is directly associated with personally identifiable information, this other information also becomes personally identifiable information.

Information Collection

Personally Identifiable Information We Collect

There are certain features on our websites for which no registration is required. However, if you are interested in participating in any of our meetings, you will need to provide us with information about yourself. Information such as your name, postal address, email address, telephone number and your website URL become personally identifiable information; however, credit card numbers are only collected by Authorize.net, our payment processor. Credit card information is not collected or retained by Forum Group or FPSI. When making a payment to FPSI via Authorize.net, you become subject to the terms of the Authorize.net privacy policy at <https://www.authorize.net/company/privacy/>. In rare instances, if you ask us to enter and process a payment for you, we do not keep your credit card information on file. We destroy it after the payment is confirmed and received. In addition, we may combine personally identifiable information that you have provided to us with other information that is publicly available or that we receive from other reputable sources.

Other Information Collected Through Technology

In addition to the information you choose to provide to us, we also collect non-personally identifiable information through technology. For instance, when you register for our meeting, we collect your Internet Protocol ("IP") address. An IP address is often associated with the portal through which you enter the Internet, like your ISP (Internet service provider). Standing alone, your IP address is not personally identifiable. At times, we also use IP addresses to collect information regarding the frequency with which our visitors visit our sites.

Our website also uses cookies. Cookies are small text files that are stored on a user's computer and allow websites to remember information about users. We may use cookies for a variety of purposes in order to enhance the quality of our web site. Transient (also called "session ID") cookies provide continuity from page to page. A session ID cookie expires when you close your browser. Cookies can allow personalization of your return visits to our site and may save you time during certain activities, such as checking out from our registration page. You can choose to remove persistent cookies through your browser options. However, if you do so, your ability to use some areas of our site may be limited.

Device identifiers may be randomly generated or assembled from available system elements such as the IP address for tracking purposes. The information may be combined with information that is personally identifiable so that we can make our website, and any emails you have agreed to receive, more interesting to you.

Cookies, device identifiers, and similar technologies may be used to support FPSI Services, such as applying user preferences, and to associate users, devices, and accounts with each other or with those in a similar location, such as in a household. FPSI uses cookies and similar technologies in combination with other information we maintain for a number of purposes, including to:

- Provide analytics and reporting.
 - Google Analytics, may be used by FPSI to collect information about visitors to our website, to understand how people use those services and respond to those we serve.
- Maintain information in both identifiable and de-identified forms.
 - FPSI associates your observed interests and activities and may combine this information with other information we have collected about you.
- Measure effectiveness to improve FPSI's meetings
- To assist in identifying possible fraudulent or abusive activities.
- We may allow Third Parties to set or access cookies and similar technologies on your device but only for registration purposes.

In order to provide services, FPSI collects and stores information from user account registration and site usage. We generally refer to the information that we collect in connection with site and registration usage as "user log data".

Account Information

- When you register with FPSI or submit information to FPSI, a copy of that information is routinely made to prevent accidental loss of your information through a computer malfunction or human error and to provide internal analysis and service of our systems.
- FPSI may keep your account information in order to provide immediate access to your personalization preferences each time you visit FPSI.
- If you ask FPSI to delete your account for FPSI Services, in most cases your account will be deactivated and then deleted from our user registration database in approximately 21 days after the meeting, unless prevented from doing so due to technical, legal, abuse detection and prevention, or other

limitations. These delays are necessary to discourage users from engaging in fraudulent activity.

- Account information may be retained for a longer period when required by law.
- Some but not all Services may offer you ways to access and remove content that you provided to that Service. FPSI may retain your content for a period of time for backup, archival, legal preservation, or audit purposes.
- Please note that any information that we have copied may remain in back-up storage for some period of time after your deletion request. This may be the case even though no account information remains in our active user databases.

Information Security

The security and confidentiality of your information is extremely important to us, and we take a number of steps to safeguard any personally identifiable information that you provide to us. However, no method of transmitting or storing electronic data is ever completely secure, and therefore we cannot warrant or guarantee that such information will never be accessed, used or released in a manner that is inconsistent with this policy.

Information Use

FPSI may use your personally identifiable information to deliver the services that you request, enhance your experience at our meetings, and for internal business analysis and other business purposes consistent with this policy. **Forum Group Services does not give any Email address or Phone number to anyone other than the steering committee and course directors without first obtaining your consent via email.**

We DO offer exhibitors at our meetings access to the names and addresses of our attendees. We DO NOT include phone numbers or emails.

Email Communication

If you are interested in obtaining information or services from FPSI, or in participating in the activities on this website (such as meeting registration, subscribing to updates of our meetings, or submitting written content to the website), you may need to provide us with information about yourself. For example, if you register for a certain meeting, you have opted into communication regarding that meeting and its related activities and communications for future meetings FPSI coordinates. All blast email communications sent to you can be opted out through the unsubscribe link in those emails you receive from us. We will comply with the opt-out request within 10 business days. You may still receive communications during that period, but we strive to make the opt-out happen instantaneously. We NEVER trade or sell our email lists with any other organization. To delete the personal information that we've collected from you, please contact Forum Group Services by email at info@theforumgroup.net or by sending a letter to the address listed below. We may have copies of your information for database backup purposes, but the information will never be used in any other way and the backup data are regularly purged.

Links to Other Sites

We may provide links on our website to other sites related to the meeting or any exhibitor of our meetings. These sites operate independently of FPSI and have

established their own privacy and security policies. We encourage you to be aware when you leave our site and to read the policies of any site you visit.

Changes in this Policy

We may amend this privacy policy at any time. If we make any material changes in the way we collect, use, and/or share your personally identifiable information, we will notify you by sending you an email at the last email address that you provided us and/or by prominently posting notice of the changes on the websites covered by this privacy policy. In any event, changes to this privacy policy may affect our use of personally identifiable information that you provided us prior to our notification to you of the changes, but you can opt out at any time.

Return Policy

As FPSI does not sell products through this website, we have no policy covering the return of purchased merchandise. Eligible refunds of any fees paid directly to us for meeting registrations will be returned, less an administration fee, within 10 (ten) days of written request as long as the written request is received before the deadline posted on the website.

Contact Us

If you have questions or wish to send us comments about this privacy policy, please write us at:

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